

## CITY GOVERNMENT

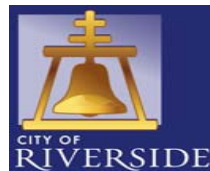
The City of Riverside was incorporated in 1883 and operates under the council-manager form of government established by City Charter in 1953. Seven members make up the City Council, elected for four-year terms by geographically designated wards (districts). The Mayor is elected at large and serves as Presiding Officer of the Council, interprets policies and programs to the community, and serves as official head of the City for ceremonial purposes. The Mayor has a voice in all Council proceedings but votes only to break a City Council tie-vote. Members of the Council select a representative from among themselves to serve as Mayor Pro-Tempore. The City Council appoints the City Manager, City Attorney and City Clerk in conformance with the City Charter.

The City's total budget of \$653.2 million reflects a regular full time staff of approximately 2600. The City provides all traditional municipal services and also operates electric and water utilities, a municipal airport and regional library system.

The City Manager indirectly supervises all City departments. Three Assistant City Managers supervise the departments of Public Utilities, Police, Public Works, Fire, General Services, Human Resources, Information Technology, Parks, Recreation and Community Services, Museum, Library, Community Development, Development, and the Airport.

Riverside's emphasis on public participation in the policy development process is evidenced by the establishment of 17 advisory boards and commissions which review issues and make recommendations on a broad range of topics.

## APPLICATION AND SELECTION PROCESS



*An Equal Opportunity Employer*

APPLY ONLINE: [www.riversideca.gov/human](http://www.riversideca.gov/human)

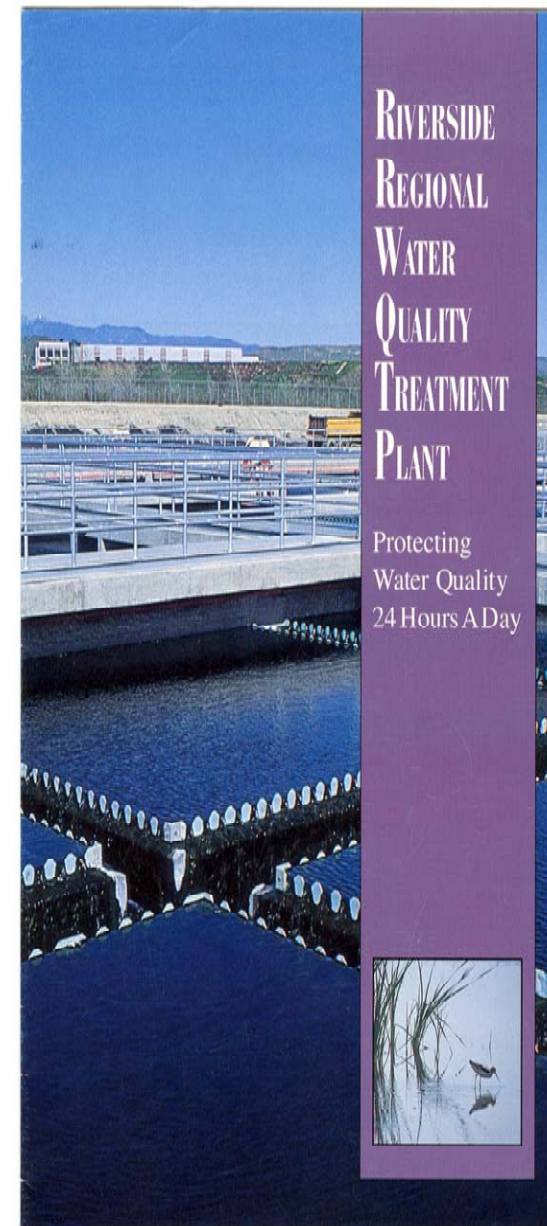
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(951) 826-5715 Fax (951) 826-5943

Applications will be accepted until 5:00pm, Friday, September 28, 2007.

To be considered, please submit an on-line City application available at: [www.riversideca.gov](http://www.riversideca.gov).

Applications will be reviewed in relation to the criteria outlined in this brochure. Applications will be screened and successful candidates may be invited to compete in the selection process. Candidates meeting the minimum qualifications will be placed on an eligibility list which will remain in effect for six months. The eligibility list may be terminated or extended dependent upon supply and demand needs. Riverside does not reimburse candidates for any expenses incurred as a result of this recruitment.

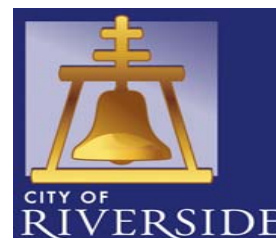
*Our core values are integrity and credibility, commitment to service and action, accountability, inclusiveness and diversity, loyalty, personal growth, innovation, and teamwork.*



**The City of Riverside**  
**Is Seeking A Dynamic and Experienced**

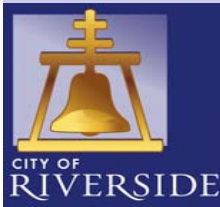
**WASTEWATER MAINTENANCE MECHANIC**

**SALARY RANGE : \$2,982 — \$4,619 monthly\***



**Be a part of this exciting, creative and cooperative environment where you can make a difference. This is an exceptional leadership opportunity in a fast-paced, community-focused organization.**

## THE POSITION



Under general supervision, to perform skilled work in the installation, maintenance and repair of heavy industrial/plant mechanical and electro-mechanical machinery and equipment; and to do related work as required. This position reports to the Senior Wastewater Maintenance Mechanic.

## INFORMATION

Typical duties may include, but are not limited to, the following:

- Operate lathe, milling machine and other machine tools in the repair of large pumps, variable speed drives, motors, chain drives, sewerage lift stations and related equipment.
- Replace packing in pumps and valves and bearings in motors, pumps and other equipment.
- Maintain and repair piping systems and do related plumbing and pipefitting tasks.
- Lubricate equipment and check for malfunctions.
- Use gas and/or arc welding equipment to heat, cut, braze and weld.
- Install pumps, variable speed drives and motors, controllers, timing devices and assist in installing telemetering electrical equipment.
- Perform general building maintenance and repair, including rough carpentry, pouring and finishing concrete, painting and related work.
- Use of a variety of hand and power hand tools, and may operate a variety of mobile equipment such as fork lifts, dump trucks, flat bed trucks, loaders, tractors, backhoes, water trucks.
- Assist in providing lead direction and/or training to lesser skilled workers, as assigned.

## QUALIFICATIONS

### Knowledge of:

- Standard practices, procedures, tools and materials used in the installation, maintenance and repair of heavy plant equipment, pumps, motors, controllers, variable speed and chain drives and lift stations.
- General methods of related electrical, carpentry, plumbing and pipefitting repairs and building maintenance and repair.
- Occupational hazards and safety precautions necessary in the work.
- Practices, procedures, tools and equipment of machine and welding shop.

### Ability to:

- Perform skilled mechanical maintenance and repair work independently.
- Understand and carry out oral and written instructions.
- Work from sketches, blueprints and manufacturer's diagrams.
- Use and care for hand and power hand tools, machines and equipment of the mechanical trades.
- Work overtime as required.

## EDUCATION AND EXPERIENCE

**Education:** Equivalent to the completion of the twelfth grade.

**Experience:** Three years of experience in the installation, repair, and maintenance of heavy industrial/plant mechanical equipment such as pumps, motors, vari-speed and chain drives, lift stations and related.

**Necessary Special Requirement:** Possession of, or ability to obtain, an appropriate, valid Class B California motor vehicle operator's license.

**Desirable:** California Water Environment Association Certification.

## COMPENSATION AND BENEFITS

- **The monthly salary range for this position is \$2,982–\$4,619.\***
- Retirement—The City is a member of the State of California Public Employee's Retirement System (PERS) and provides employees with the 2.7% @ 55 formula. The City also pays the employee's contribution toward the plan.
- Health Insurance—The City offers seven health insurance plans and contributes up to \$800 per month for employee and dependent coverage.
- Dental Insurance—The City provides three dental insurance plans and contributes up to \$45 per month.
- Life Insurance—The City provides and pays for term life insurance.
- Leave Benefits—Includes all typical vacation, sick leave, bereavement leave and holiday benefits.

*\*Appointment may be made at any step contingent upon qualifications of the candidate.*

## THE COMMUNITY

Recently named one of "America's Most Livable Communities", Riverside is the largest city within one of the fastest growing regions in the country. As the 13th largest City in California, Riverside has a diverse population of approximately 300,000, covering over 85 square miles. Strong elected, civic, and business leadership has enabled a diversified economy, balanced land uses, quality developments, cultural amenities, and a progressive outlook that supports the community today and well into its promising future.

The City is centrally located in the Inland Empire Region approximately 60 miles east of Los Angeles and 100 miles north of San Diego. As the City has continued to develop into one of the most economically powerful cities in Southern California, it has maintained its historic virtues and cultural roots.



*It is the people that make Riverside special...*

*It is the employees that make Riverside great.*